

# Daytime Playtime 2011 Summer Preschool Camp Enrollment Form

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Please complete and sign this form and mail with payment to the address listed on the bottom of this page.

<b>Parent's name</b>	<b>DTPT Client?</b>	<b>YES</b>	<b>NO</b>
<b>Child's name</b>	<b>Birth date</b> /      /		
<b>Street address</b> <b>City, State &amp; Zip</b>			
<b>Home Phone Number</b>	<b>Cell:</b>		
<b>Email Address</b>			
<b>Emergency Contact</b> <b>Name &amp; Number</b>	<b>Relationship to child:</b>		
<b>Any known allergies</b>			

**Week I June 20-24**

**Blooming a Garden**    \_\_\_AM 9:00am-12:00pm

**Week III July 11-15**

**Cooking with Math**    \_\_\_AM 9:00am-12:00pm

**Week IV July 18-22**

**The Deep Blue Sea**    \_\_\_AM 9:00am-12:00pm

**Week V July 25-29**

**Just Dance!**            \_\_\_AM 9:00am-12:00pm

**Week VI August 1-5**

**Crafts Around the World**    \_\_\_AM 9:00am-12:00pm

**Week VII August 8-12**

**Capturing Your Memories** \_\_\_AM 9:00am-12:00pm

## 2011 Summer Camp Policies & Procedures

Please read the following carefully, sign and return the bottom portion with your registration form.

1. Camps are for children ages 3-5 and 6-and up. Potty training is not necessary.
2. A snack and bottled water is provided each day.
3. If signing up for two consecutive camps in one day please pack a lunch (no nuts please!) for your child and they will be given lunch during the 30 minutes break (12:00pm-12:30pm)
4. All payments are non-refundable however if you are unable to attend the camp your child is registered for, you may move to another camp of your choice (if available). There must be 6 students enrolled in each camp to proceed. If for some reason the camp you have enrolled your child in does not proceed, you will be offered another option. Missed classes can not be made-up.
5. Keeping everyone healthy is one of our major goals at Daytime Playtime. The school is cleaned thoroughly every day. If your child is showing signs of illness or you know they were recently exposed to a highly contagious disease, please do not bring your child to class. If your child is showing signs of illness you will be asked to take them home.
6. No medications will be given to a student without detailed written permission from a parent. Medicine must be given to the child's teacher so that it may be stored out of reach and not left in student's bag.
7. Minor accidents will be treated at the school with standard first aid procedures. All of our staff members are CPR and First Aid certified. In the case of an accident requiring medical attention, the parent will be called immediately. In the event emergency services are required, the parent will be contacted after the ambulance personnel have been contacted.
8. Children must be picked up promptly at 12:00pm or 3:30pm. It is the parent's responsibility to ensure that their watch has the same time as Daytime Playtime. You may be assessed a late pick-up charge of \$5 per every five minutes over the pick up time. Please make every effort to drop your child off on time as well.
9. The child's parent(s) must pick up and drop off their child unless other arrangements have been confirmed with Daytime Playtime staff. In the event that you are having someone other than yourself pick up your child, you must notify the teacher in advance. They will be asked by the teacher to show ID when picking up your child.
10. Each child must bring a backpack/ bag clearly labeled on the outside of the bag (first and last name), and contain the following items: a complete change of clothes including an extra pair or two of underpants / pull-ups and an oversized T-shirt or art smock. Water play will take place everyday.
11. Please ensure that your child has been fed prior to coming to Daytime Playtime, we will provide a small snack and bottled water during class, but not a full meal.
12. Parents may bring in a snack (cupcakes, cookies, etc.) for their child's birthday or other special occasions. Please coordinate the time and day with your child's teacher when you are going to be bringing it in so that she may prepare accordingly and advise you of any food allergies. PLEASE DO NOT BRING IN ANYTHING CONTAINING PEANUTS OR NUT PRODUCTS INTO DTPT AT ANYTIME. WE ARE A NUT FREE FACILITY.
13. If your child has a known allergy or develops a new allergy, please notify the school and the teacher immediately.
14. We ask that you please take your child to use the bathroom before you leave your child at the school each morning.
15. You must provide a phone number where you can be reached during class time in case of an emergency. After three attempts, your emergency contact person (provided by you) will be contacted.
16. Children will be actively playing on the floor and with equipment, and should be dressed appropriately in comfortable playwear. Please ensure your child is not wearing any easily removable jewelry or hair accessories to avoid a potential hazard.

17. Safety is our main concern, Daytime Playtime teachers will tell disruptive children and children in disagreement "no" and redirect their attention. The teacher does reserve the right to separate any child that is persistently misbehaving or not listening to the instructors from the other children. Please discuss proper school time behavior and conduct with your child if possible. Please also share any information with your child's teacher that you feel may be helpful in dealing with your child if they have a tendency to be disruptive or act out. If a child is deliberately harming him or herself or other children and will not stop, you will be called and asked to pick up your child.
18. We realize some children may have a difficult time being apart from their caregiver/parent. Every attempt will be made to engage your child upon arrival and to ease any separation anxiety including calming and comforting a crying child, however in the event that your child is uncontrollably upset for over 20 minutes, and is unable to be consoled, you will be contacted for pick-up. You may request that you be contacted sooner than 20 minutes if you desire.
19. Please be sure to put sunscreen on your child BEFORE drop off. Our teachers will be unable to apply sunscreen to each student during our busy day.

**Please sign, detach and return the bottom portion of this form and include with your registration form.**

The undersigned hereby acknowledges that he/she has read, understands and agrees to the Daytime Playtime Summer Camp Policies and Procedures for summer 2011. In the event that the undersigned and/or his/her child does not follow the above stated Policies and Procedures, Daytime Playtime, Inc. reserves the right to withdraw your child from the program and the undersigned may be financially liable for any intentional wrongdoing. Daytime Playtime, Inc. is not responsible for lost, stolen or damaged property.

\_\_\_\_\_  
Must be signed by parent or legal guardian of enrolled child

\_\_\_\_\_  
Date

\_\_\_\_\_  
Enrolled Child's first & last name

**EMERGENCY TREATMENT AUTHORIZATION**

I, \_\_\_\_\_ hereby grant Daytime Playtime, its teachers or other employee or agent, authority to obtain emergency medical treatment for and on behalf of my child listed on this form. I authorize the providers of emergency medical care to take such steps as in their opinion are appropriate, considering the present state of medicine and in accordance with applicable standards of care.

\_\_\_\_\_  
Parent or Legal Guardian's Signature

\_\_\_\_\_  
Date

Office Use:	Client / Non-Client	Amount Paid:	Check #:	Date:
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